



Highlands Borough Mayor & Council Meeting Minutes
Community Center, 22 Snug Harbor Avenue, Highlands
July 19, 2023 – Meeting Minutes

REGULAR MEETING: Meeting came to order at 7:02PM due to some technical difficulties

MEETING STATEMENT: The following public meetings statement was read.

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2023. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Chelak, Councilmember Melnyk, and Mayor Broullon were present. Councilmember Cervantes was absent.

Also in attendance were Borough Administrator Michael Muscillo, Borough Attorney Andrew Ball, Esq., Borough Engineer Bennett Matlack, and Borough Clerk Nancy Tran.

PROCLAMATION: David M. Parker – Mayor Broullon read and then presented the proclamation to Patti Parker, Dave’s wife, while Dave joined via FaceTime.

APPROVAL OF MINUTES:

June 21, 2023 Meeting Minutes

Motion: Chelak

Second: Melnyk

Ayes: Chelak, Melnyk, Mayor Broullon

Abstain: Olszewski

Absent: Cervantes

June 21, 2023 Executive Session Minutes

Motion: Melnyk

Second: Chelak

Ayes: Chelak, Melnyk, Mayor Broullon

Abstain: Olszewski

Absent: Cervantes

July 6, 2023 Special Meeting Minutes

Motion: Mayor Broullon

Second: Melnyk

Ayes: Chelak, Melnyk, Olszewski, Mayor Broullon

Abstain: None

Absent: Cervantes

PUBLIC HEARING ON PROPOSED ORDINANCES:

ORDINANCE O-23-12

AN ORDINANCE AMENDING CHAPTER 3 (GENERAL POLICE REGULATIONS), SECTION 3-13.19 (USE OF SKATEBOARD PARK, SKATEBOARDS, ROLLER SKATES AND ROLLER BLADES) OF THE CODE OF THE BOROUGH OF HIGHLANDS

WHEREAS, Chapter 3, General Police Regulations, Section 3-13.19, Use of Skateboard Park, Skateboards, Roller Skates and Roller Blades of the Borough Code establishes rules and regulations regarding the use of Skateboard Parks, Skateboards, Roller Skates and Roller Blades; and

WHEREAS, the governing body desires to amend the rules and regulations.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

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SECTION I. Chapter 3, General Police Regulations, Section 3-13.19, Use of Skateboard Park, Skateboards, Roller Skates and Roller Blades is hereby amended as follows: (additions are shown in underlines, deletions are shown as ~~strikeovers~~.)

§ 3-13.19, Use of Skateboard Park, Skateboards, Roller Skates and Roller Blades.

- a. Time of Operation. The Skateboard facility shall be open during the following hours:

~~Saturday between 10:00 a.m. until 8:00 p.m. or dusk whichever is earlier~~

~~Sunday between 12:00 p.m. until 5:00 p.m.~~

~~Weekdays (school year) 2:00 p.m. until 7:00 p.m. or dusk whichever is earlier~~

~~Weekdays (non-school year) 10:00 a.m. until 8:00 p.m. or dusk whichever is earlier~~

Monday through Sunday 10:00 a.m. until dusk.

The park will be closed during wet, snow or icy conditions, or during park maintenance periods. The Borough reserves the right to close the Skate Park or modify its hours of operation for any reason at the direction and discretion of the Borough Administrator, Chief of Police, or Superintendent of Public Works. There shall be no trespassing when the park is closed.

- b. Definitions. The following terms used in this section shall have the following meanings:

ROLLER SKATES OR ROLLER BLADES

Shall mean a pair of devices normally worn on the feet with a set of wheels attached regardless of the number or placement of those wheels and used to glide or propel the user over the ground. Devices commonly known as “roller blades” are intended to be included with this definition.

SKATEBOARD

Shall mean a device made of material designed primarily to be stood upon, with a set of wheels attached, regardless of the number or placement of those wheels (wheelbases must be 20 inches or less) and used to glide or propel the user over the ground, sidewalk or other pavement. ~~It includes skateboards that are motorized. It also includes skateboards, or similar devices, with a handle commonly referred to as “scooters” or “razor boards.”~~

SKATE PARK

Shall mean the Borough-owned skate park at the Community Center parking area and any subsequent skate park erected or acquired or areas designated by the borough for skateboarding and/or roller blading.

TRASH

Shall mean debris from food or drink that is brought into the park area.

- c. Helmet and Protective Gear Required. No person shall operate or ride upon a skateboard, roller skates or roller blades on any property open to the public unless that person is wearing on his/her head a properly fitted and fastened safety helmet which meets the standards of the American National Standards Institute (ANSI Z90.4 bicycle helmet standard), the Snell Memorial Foundation's 1990 Standard for Protective Headgear for Use in Bicycling, or the American Society for Testing and Materials (ASTM) helmet standard or other such standard, as appropriate. Kneepads, elbow pads, appropriate closed toe footwear and wrist guards are required for skaters within the park.
- d. Prohibited Manner of Operation. No person shall operate, or cause to be operated, any skateboard, roller skates, roller blades or the like in a reckless or hazardous fashion or in a manner creating interferences with pedestrian traffic or vehicular traffic, nor shall such person hold onto a motor vehicle or bicycle while such motor vehicle or bicycle is in motion.
- e. Use of the Borough of Highlands Skate Park.

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1. All persons, regardless of age, must wear on his/her head a properly fitted and fastened safety helmet, properly fitted and fastened knee pads and elbow pads which meet the standards of the American National Standards Institute (ANSI Z90.4 bicycle helmet standard), the Snell Memorial Foundation's 1990 Standard for Protective Headgear for Use in Bicycling, or the American Society for Testing and Materials (ASTM) helmet standard or other such standard, as appropriate.
 2. All persons using the skate park must abide by all rules and regulations adopted by the Mayor and Borough Council by resolution or by ordinance.
 3. All persons using the skate park must abide by all posted rules and regulations.
 4. All persons using the skate park must abide by all directions, commands or orders of any police officer or borough official.
 5. Use of bicycles on skateboard equipment or ramps is strictly prohibited.
 6. All trash brought into the park by its users will be taken with them when they leave the park or deposited in the appropriate receptacles which will be provided by the borough. Failure by the users to police the park for trash may result in the closing of the park for 48 hour periods.
 7. All participants must skate with due care and circumspection as to avoid accidents or collisions with other skaters and use the equipment in the proper manner. Reckless or dangerous skaters will be requested to leave the skating area and the premises immediately.
 8. Participants 10 and under must have a responsible adult present.
 9. All bicycles, scooters, motorized vehicles of any kind, and skateboards with wheelbases longer than 20 inches are prohibited.
 10. Personal ramps, rails, boxes, or other apparatus or modifications to the skate surface are prohibited.
 11. Food, alcoholic beverages and glass containers are prohibited inside the skate park.
 12. Spectators and pets are prohibited inside the skate park.
 13. All skaters are to act in an orderly, safe and considerate manner while on the premises and in the skating area.
 14. Tobacco products, smoking, use of drugs, alcohol, profanity or abusive language or vandalism/graffiti/stickers is strictly prohibited and shall result in automatic and/or permanent expulsion from the facility.
 15. Use of radios, stereos or any type of amplified sound is prohibited in the skate park. Head phones are prohibited.
 16. Each user of the skate park shall have personal identification that includes name, address and telephone number in his/her possession at all times during use of the skate park.
- f. Notification of Parent, Guardian, Adult. Notwithstanding any other action, which a law enforcement office is authorized to take upon probable cause to believe a minor has violated this section, the officer shall cause the minor's parent, guardian or other adult in the minor's household to be notified of the situation and shall request that the parent, guardian or other adult respond to headquarters to take custody of the minor. The Highlands Police Department

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shall also have 30 days from the date of the violation to determine if a complaint will be signed under this section or other applicable law.

- g. Violations. Any person violating the provisions of this subsection shall, upon conviction, be punished by:
1. A fine not to exceed one hundred (\$100.00) dollars; and/or
 2. A sentence of community service of not more than 30 days; and/or
 3. Removal from the skate park for a period of time not to exceed 14 days on the first offense, 30 days on the second offense and indefinitely at the discretion of the judge on any subsequent offenses.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect after final passage and publication as provided by law.

With no additional comments from the dais, Mayor Broullon opened the floor to the Public.

Doug Davis, Central Ave., thought that the change from 8pm closure to dusk would open rule up to interpretation. He suggested that the rules be applied to the rest of Snug Harbor Park as well and expressed concern about trash not only on the park but also thrown over fence into abutting private properties.

Councilmember Melnyk remarked that it was a good point for rules to be same for all parks.

Motion: Melnyk

Second: Chelak

Ayes: Chelak, Melnyk, Olszewski, Mayor Broullon

Abstain: None

Absent: Cervantes

Clerk Tran stated motion carried to pass this ordinance on second and final reading.

RESOLUTIONS:

**RESOLUTION 23-161
APPROVING RENEWAL OF LIQUOR LICENSES FOR THE 2023-2024 TERM**

WHEREAS, renewal applications have been filed or submitted through POSSE ABC portal as directed by the ABC; and,

WHEREAS, the submitted, renewal applications have been accepted via POSSE ABC, the Municipal Fees have been paid, a Tax Clearance Certificate, and a 12.39 Special Ruling was submitted and received approval from the State Alcohol Beverage Control Director, have been received for the following licensees; and,

WHEREAS, the applicants are qualified to be licensed per standards established by Title 33 of the New Jersey Statutes, regulations promulgated there under, and pertinent Borough Ordinances; and

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey, that the renewal of the following Liquor Licenses for the 2023-

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2024 license term be and are hereby authorized:

License Number	Licensee	Establishment
1317-33-004-014	Bay Avenue Entertainment LLC	Inactive
1317-33-017-004	Highlands Brewery	Inactive

Motion: Mayor Broullon
Second: Olszewski
Ayes: Chelak, Melnyk, Olszewski, Mayor Broullon
Abstain: None
Absent: Cervantes

CONSENT AGENDA: Clerk Tran read the following Resolutions by title and asked for a motion to approve the Consent Agenda. Prior to the Council vote, Mr. Muscillo explained R 23-160. Resolutions and Consent Agenda vote are as follows:

RESOLUTION 23-162

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO H2M ASSOCIATES, INC.
FOR PROFESSIONAL SERVICES IN CONNECTION WITH HIGHLANDS’ PHASE 2 SANITARY SEWER
IMPROVEMENTS PROJECT**

WHEREAS, the Borough of Highlands has a need for professional services in connection with the Phase 2 Sanitary Sewer Improvements Project, pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, H2M Associates, Inc. has set forth its proposed services in a written proposal dated June 22, 2023, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work includes engineering services for the Phase 2 Sanitary Sewer Improvements Project including replacing deteriorated sanitary sewer mains, replacing sanitary laterals within the Borough right-of-way, replacing concrete curb and sidewalk, and resurfacing affected roadways; and

WHEREAS, the project limits include the following nine (9) roads:

1. Snug Harbor Avenue
2. Huddy Avenue
3. Washington Avenue
4. Marine Place
5. Recreation Place
6. Bedle Place
7. Cheerful Place
8. Barberie Avenue (added to Phase 2)
9. Sea Drift Avenue (added to Phase 2)

WHEREAS, such professional services can only be provided by licensed professionals and the firm of H2M Associates, Inc., 119 Cherry Hill Road, Suite 110, Parsippany, New Jersey 07054 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interests of the Borough to retain H2M Associates, Inc. for professional services in connection with the Phase 2 Sanitary Sewer Improvements Project; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$85,000 as stated in H2M Associates, Inc.’s proposal dated June 22, 2023 as follows:

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Secure NJIB Funding	\$25,000
Survey and Base Map (2 roadways)	\$14,000
Preliminary Design (2 roadways)	\$10,000
Permitting	\$ 4,000
Final Design (9 roadways)	\$27,000
Bid Support	\$ 5,000

WHEREAS, H2M Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies H2M Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit H2M Associates, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, H2M Associates, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: C-06-22-101-000-201



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. H2M Associates, Inc. is hereby retained to provide professional services in connection with the Phase 2 Sanitary Sewer Improvements Project for the Borough of Highlands as outlined above for an amount not to exceed \$85,000.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion: Chelak

Second: Mayor Broullon

Ayes: Chelak, Melnyk, Olszewski, Mayor Broullon

Abstain: None

Absent: Cervantes

RESOLUTION 23-163

APPROVING CHANGE ORDER NO. 1 FOR PHASE I SANITARY SEWER IMPROVEMENTS PROJECT

WHEREAS, by way of Resolution 22-099 duly adopted on April 6, 2022, Roman E&G Corporation was awarded a contract for the Phase I Sanitary Sewer Improvements Project; and

WHEREAS, in accordance with the aforesaid contract award, the amount of the contract that was awarded to Roman E&G Corporation was in the amount of \$6,748,648.00; and

WHEREAS, by letter dated July 11, 2023, CME Associates advised that a Change Order is necessary due to additional work which is outside the original project scope, as requested by the Borough; and

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WHEREAS, the scope of work for Change Order No. 1 reflects no change in the contract amount, and is for Police Traffic Directors, excavation and disposal of unforeseen wood sheeting within pipe trenches, other items incidental to the construction of the proposed improvements, and the reduction of unused quantities to offset costs of the additional work as set forth below:

- CCTV inspection of sewer mains on Waterwitch Ave. and Linden Ave. to verify field conditions due to unforeseen buried manholes and irregular pipe alignments,
- Additional hours for Police Traffic Directors required for detours and traffic control,
- Additional project sign as required by NJ I-Bank,
- Cost for excavation and disposal of unforeseen wood sheeting within pipe trench,
- 21" PVC Pipe required on North Street,
- The reduction in quantities are contingent quantities that are not anticipated to be utilized or items that are no longer needed to complete the project, these items are reduced to offset costs of supplemental items; and

WHEREAS, in accordance with the aforesaid letter, the Project Engineer recommended that the Borough approve Change Order No. 1 in order to allow for the Phase I Sanitary Sewer Project to be completed.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands that Change Order No. 1 changing the original scope of work be and is hereby approved.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent and Roman E&G Corporation.

Motion: Chelak
Second: Mayor Broullon
Ayes: Chelak, Melnyk, Olszewski, Mayor Broullon
Abstain: None
Absent: Cervantes

**RESOLUTION 23-164
APPROVING FIRST AID SQUAD APPLICATION**

WHEREAS, the following individual has submitted a Membership Application to be a Member of the Highlands First Aid Squad:

Kristina Barillari

WHEREAS, Warren "Jay" Terwilliger, Captain of the First Aid Squad, has approved the aforesaid Membership Application;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that the First Aid Squad Membership Application of the above listed individual be and is hereby approved.

Motion: Chelak
Second: Mayor Broullon
Ayes: Chelak, Melnyk, Olszewski, Mayor Broullon
Abstain: None
Absent: Cervantes

**RESOLUTION 23-165
AUTHORIZING PURCHASE OF AUDIO/VIDEO UPGRADES FOR THE COUNCIL ROOM THROUGH THE
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM**

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WHEREAS, the Borough of Highlands is a party to a cooperative purchasing agreement with the Educational Services Commission of New Jersey Cooperative Pricing System, a cooperative purchasing program organized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-10; and

WHEREAS, the Local Public Contracts Law authorizes a municipality to acquire goods and services through a duly formed cooperative purchasing system without advertising for bids; and

WHEREAS, the Borough of Highlands has the need to purchase audio/video upgrades for the Council Room utilizing the ESCNJ (#65MCESCCPS) Cooperative Purchasing Program, from BISSDIGITAL using Co-Op # ESCNJ 21/22-19 in the amount of \$43,694.80; and

WHEREAS, the purchase of these audio/video upgrades for the Council Room utilizing the ESCNJ (#65MCESCCPS) Cooperative Purchasing Program, from BISSDIGITAL using Co-Op # ESCNJ 21/22-19 is contingent upon receiving all necessary approvals from the State Judiciary, including but not limited to, the Administrative Office of the Courts; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available using budget # C-04-21-101-000-201 in the amount of \$43,694.80.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Highlands authorizes the purchase of audio/video upgrades for the Council Room using Co-Op # ESCNJ 21/22-19, in the amount of \$43,694.80, contingent upon receiving all necessary approvals from the State Judiciary, including but not limited to, the Administrative Office of the Courts.

Motion: Chelak
Second: Mayor Broullon
Ayes: Chelak, Melnyk, Olszewski, Mayor Broullon
Abstain: None
Absent: Cervantes

**RESOLUTION 23-166
AUTHORIZING PAYMENT OF BILLS**

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated June 19, 2023, which totals as follows:

Current Fund	\$ 1,645,830.56
Sewer Account	\$ 23,281.23
Capital Fund	\$ 1,242,595.63
Trust-Other	\$ 8,383.29
Federal/State Grants	\$ 37,000.00
Total	\$ 2,957,090.71

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling \$ **2,957,090.71** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion: Chelak
Second: Mayor Broullon
Ayes: Chelak, Melnyk, Olszewski, Mayor Broullon
Abstain: None
Absent: Cervantes

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RESOLUTION 23-167
AUTHORIZING AN EXTENSION TO PAY TAXES TO AUGUST 25, 2023

WHEREAS, the Borough of Highlands adopted its 2023 Municipal Budget on May 3, 2023, and

WHEREAS, because of the late adoption of the New Jersey State Budget and calculation of the Tax Rate by the County Board of Taxation and the corresponding late printing of the tax bills, third quarter tax bills will not be mailed by the deadline of July 15, 2023; and

WHEREAS, the Borough Council believes that the residents of the Borough are entitled to a reasonable time to receive their tax bills for the third quarter and to pay the same without being delinquent and subject to the payment of interest; and

NOW THEREFORE, BE IT RESOLVED that pursuant to N.J.S. 54:4-66.5 interest at a rate of \$.00000001% shall be charged on unpaid third quarter 2023 taxes provided same are paid on or before August 25, 2023, and provided further that interest thereafter shall be payable at the rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 to be calculated from August 1, 2023 until the date of actual payment.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Finance and Tax Collector's Offices forthwith.

Motion: Chelak

Second: Mayor Broullon

Ayes: Chelak, Melnyk, Olszewski, Mayor Broullon

Abstain: None

Absent: Cervantes

OTHER BUSINESS:

2023 Diversity of Boards Report – Mayor Broullon summarized the report done for the Sustainable Jersey Action and reported some key data. The report is done every year with the idea that the composition of the various boards reflect the community.

Community Equity and Diversity Profile – Mayor Broullon gave an overview of the report and noted some key points. Council President Olszewski thanked Mayor Broullon for the great work.

Sandsaver – Mayor Broullon encouraged everyone to check out the Sandsaver website for more information for a low-cost option to save our beaches. Councilmember Chelak asked if swimming would be prohibited, and Mayor Broullon answered that installation would happen at low tide in the off season. Council President Olszewski thought the design was clever and a plus that it didn't require any additional power source. Councilmember Melnyk asked if Councilmember Chelak could bring this up at the next Environmental Commission meeting and get their thoughts about adding more plastic to the water. He also asked if the Borough would get a discount for being used for their promotional materials. Mayor Broullon thought that bringing it to the Council was a good first step to open discussions.

REPORTS: Mayor's Report: Mayor Broullon gave updates on the municipal building construction, Waterwitch pump station, skate park, sanitary sewer project, EV charging station, Jones Creek dredging, Portland guard rail, regionalization, and CRS coordinator. She noted that the RFP will go out soon for the Bayside/Marie project, the Veterans Park project, and the Overlook Park project. Mayor Broullon asked Mr. Matlack for details on the sanitary sewer project and the CDBG grant.

Borough Administrator's Report: Mr. Muscillo said that he would have more to report on the move to the new municipal building at the next meeting.

Councilmember Melnyk: thanked everyone for attending the ribbon cutting event.

Council President Olszewski: reported on the elementary school and Henry Hudson school

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happenings. Teachers were returning on September 1st and students on the 5th.

With no further reports from the dais, Mayor Broullon opened Public Portion.

PUBLIC PORTION:

Peter Mullen, Marine Pl., asked if something could be done about the blockage of the public right of way near his property.

Michael Cannon, Central Ave., suggested that there could be funding opportunities for Sandsaver with monitoring of its progress. He added that the company should be held responsible for removal if proven unsuccessful. Mr. Cannon asked for the completion and paving timeline of the sanitary sewer project. Mr. Matlack answered that he's working with the contractor for that information.

Tara White, Central Ave., thanked the Mayor for acknowledging her son and asked for consideration of a memorial for him at the skate park.

Mr. Mullen came up again to add that there were remnants of a previous project that's still in the right of way too.

Joseph White, Central Ave., added that kids need a place to go without drugs and asked for consideration of a memorial for his son at the skate park.

With no additional comments from the public, Mayor Broullon closed the Public Portion. Mayor Broullon reminded everyone to keep an ear out for the ribbon cutting event for the Snug Harbor Park and the skate park.

EXECUTIVE SESSION: Clerk Tran read the following:

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

- Potential Litigation

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

Motion: Mayor Broullon

Second: Chelak

Ayes: Chelak, Melnyk, Olszewski Mayor Broullon

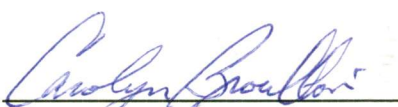
Abstain: None

Absent: Cervantes

Council entered into Executive Session at 7:54pm and exited at 8:07pm.

ADJOURNMENT:

Offered by Mayor Broullon and seconded by Council President Olszewski. All in Favor. None opposed. Meeting adjourned at 8:07pm.

Approve: 
Carolyn Broullon, Mayor

Attest: 
Nancy Tran, Borough Clerk